

EXPRESSION OF INTEREST

The Buildings and Housing Department Government of Sikkim invites “Expression of Interest” (EOI) from reputed and experienced Firms/Consultants for undertaking soil investigation works and having capability to offer complete services in the field of foundation engineering and rehabilitation and retrofitting works particularly for existing RCC Structures in West Sikkim. Interested Firms/Consultants may also visit the official website of the Buildings and Housing Department at www.sikkim-building.gov.in for detail information.

The interested firms/consultant should meet the following eligibility/prequalification criteria before submitting their proposals as EOI response:

1. The consultants should have adequate experience in undertaking soil investigation and foundation engineering works and should be able to assess quality of concrete used in the existing RCC structures.
2. The consultant should have modern and technically advanced machines and equipment to meet the demands of undertaking complicated soil investigation and foundation engineering works.
3. The firm should have undertaken and successfully completed at least 2 jobs of similar nature in the past three years.
4. The firm should not be under liquidation and court proceedings.
5. The firm should quote their rates inclusive of all taxes for the services rendered.
6. The firm/consultants are advised to visit and examine the site of works and it's surroundings for better understanding of the proposal. The cost of visiting the site shall be at the firms own expense.
7. The firm/consultants shall bear all costs associated with the preparation and submission of their documents and the employer shall not be responsible for these costs regardless of the conduct or outcome of the tendering process.

The intended applicants may submit their application along with documentary evidence of their eligibility, to the Additional Chief Engineer, Buildings and Housing Department, Government of Sikkim Nirman Bhavan, Gangtok -737101

for scrutiny of their eligibility before 16th. July 2010. Each page of the documents submitted must be signed and sealed by the firms/consultants.

Based on this eligibility criteria one of the firms/consultants shall be called for participation in the tendering process which shall be communicated to them accordingly.

Tender documents can be obtained from the office of the Accounts Officer, Nirman Bhavan Buildings and Housing Department Government of Sikkim Gangtok 737101 by submitting Bank Receipt on 21st. July 2010 during the office hours.

The completed tender documents shall be submitted to the Additional Chief Engineer, Buildings and Housing Department, Government of Sikkim, Nirman Bhavan, Gangtok 737101 Sikkim on or before 30th. July 2010 by 1230 Hrs. and shall be opened on 28th. July 2010 at 1300 Hrs. in the same office in the presence of the participating firms.

The Department Reserves the right to accept or reject any or all offers without assigning any reasons thereof.

Additional Chief Engineer

Building & Housing Department.

SECTION – 2

TERMS OF REFERENCE

1. The shortlisted consultants/Firms will have to enter into an agreement with the Department in Form along with the TOR
2. The consultant should submit 5 copies of all reports and drawings upto the final detail design stage. Soft copies of all final reports should also be handed over in (MS WORD for documents and AUTO CAD for drawings) in all kinds of electronic forms as required by the client and hard copies.
3. On acceptance of the Bid, the name ,designation and address of the accredited Team leader who would be responsible for the whole job shall be communicated in writing to the along with his curriculum vitae (CV) for concurrence of the department. Further the consultant shall employ and provide such qualified and experienced personnel as are required to carry out the services. The department reserves the right to call for the bio-data of any personnel engaged by the consultant on the job.
4. Force Majeure: In the case of delay in completing the work is due to the administrative reasons of the Government,the committee
5. Modifications: Any modifications to the TOR and terms of contract in the agreement shall be subject to mutual consent of the parties.
6. Language: English shall be the governing language for the purpose of operation of this agreement.
7. Final Report: The consulatant shall submit to the department 15 hard copies of the final report alongwith one soft copy in CD Format after attending the comments of the department on the draft final report. Five soft copies of other reports shall also be furnished. If no comments are received within 60 days of submission of draft final report, the same shall be deemed to have been approved and finalized accordingly. The department reserves the right to make any modifications/alterations in the contents of the final report at any stage.
8. Submission of Proposals: The proposals shall be submitted in two parts viz, Technical and Financial and should follow the instructions given in the Supplementary information for Consultants.
The Technical and Financial proposals must be submitted in two separate sealed envelopes

Brief descriptions of the bidding process:

- i) The authority has adopted a two stage bidding process in evaluating the bids/proposals received with reference to invitation of this Expression of Interest and financial bid. In the first stage a technical evaluation (Qualification stage) will be carried out on the basis of criteria as laid down in clause Based on this technical evaluation a list of shortlisted bidders shall be prepared who shall be eligible for participation in the second stage of the bidding process. In the second stage a financial evaluation on the basis of the financial bids received from the shortlisted bidders will be carried out. The first ranked bidder who has quoted lowest assignment fee will be selected for negotiation while the second ranked bidder will be kept in reserve.
- ii) Generally, the successful bidder shall be the lowest bidder. The second lowest bidder shall be kept in reserve and may be invited to match the bid submitted by the lowest bidder in case such lowest bidder withdraws or is not selected for any reason. In the event that the work of consultancy is awarded to the lowest bidder, the second lowest bidder who has kept in reserve shall be refunded the bid security not later than 120 days from the date of submission of the bid.